

## ICA MODULE SPECIFICATIONS

### Certification in Anti Money Laundering and Counter Financing of Terrorism (CAML)

**Level of Study:** Certificate (ICA Qualifications)

**Effective Intake:** February 2024 Intake

**Version:** 2.0

**IMPORTANT:** This module specification must be read together with the [ICA Malaysia Assessment Handbook](#).

#### A. Introduction

This certification is designed for those who wish to possess an understanding of the complexities surrounding Anti Money Laundering (AML) and Counter Financing of Terrorism (CFT) today.

#### B. Module Aim

You will develop a practical understanding of anti-money laundering principles and equip yourself with all of the knowledge required to begin or further a career in anti-money laundering. You will learn how to manage the risks of money laundering, terrorist financing sanctions, and gain an understanding of international initiatives to counter money laundering and terrorist financing. In addition, you will examine the importance and purpose of a robust governance structure in money laundering prevention and learn to identify the different money laundering typologies associated with different sectors such as money services business and insurance.

#### C. Learning Objectives (LO)

This programme is designed to equip you to demonstrate knowledge, understanding and skills regarding:

- What is the money laundering and terrorist risk that must be managed?
- The international bodies and standard setter
- National (Malaysia) legal and regulatory framework
- Taking an anti-money laundering risk-based approach and managing the risk
- Initial and ongoing Customer Due Diligence
- Monitoring activity and transaction
- Recognising and reporting suspicious activities
- The vulnerability of specific products and services

#### D. Learning Method

Virtual workshops and online learning

- 1 x 1 hour orientation session
- 2 x 3 hours virtual classrooms
- 1 x 4 hours immersive learning scenario
- 3 x 1 hour Group tutorial
- 3 x 1 hour assessment preparation workshop

## E. Assessment

Assessment Type	Examination (Learning Portal)	Assignment
<b>Format</b>	1 Scenario-based multiple-choice (SBQ) assessment -Closed-book. <ul style="list-style-type: none"> <li>The assessment should be completed at any point during a designated 5-day window.</li> <li>Time allowed is 1 hour.</li> <li>The assessment is made up of scenarios and contexts followed by questions which relate to each scenario. The total number of questions is 25.</li> </ul>	1 Written assessment <ul style="list-style-type: none"> <li>Assessment will be based on questions connecting elements of the syllabus (across all modules).</li> <li>Required word count should be between 2,000–2,500 words, with a maximum word limit of 2500 words</li> </ul>
<b>Total Weightage</b>	25%	75%
<b>Weightings grading explained</b>	<p>The total score equation for a course with two assessments would be (percentage 1 x weight 1) + (percentage 2 x weight 2) = Final course percentage.</p> <p><b>Example 1</b> If a student scores 56% in Assessment 1, and 75% in Assessment 2, the final score would be calculated as <math>(.56 \times 25) + (.75 \times 75) = 70\%</math> this would be a pass</p> <p><b>Example 2</b> If a student scores 16% in Assessment 1, and 75% in Assessment 2, the final score would be calculated as <math>(.16 \times 25) + (.75 \times 75) = 60\%</math> - they would have to retake Assessment 1 as this is below 50%</p> <p><b>Example 3</b> If a student scores 52% in Assessment 1, and 49% in Assessment 2, the final score would be calculated as <math>(.52 \times 25) + (.49 \times 75) = 50\%</math> - they would have to retake Assessment 2 as this is below 50%.</p>	

### Note:

- To meet the criteria for a pass, you must achieve an average minimum mark of 50% on the scenario-based multiple-choice assessment and 50% for your written assignment.
- Failure to achieve the minimum mark in either or both assessments will result in a requirement to resit the multiple-choice assessment and/or the assignment, with the maximum achievable mark being capped at 50% for the particular assessment that has to be retaken.
- Please note that different papers and questions are used for resits.
- For more information, please refer to the [ICA assessment factsheet](#).

## F. Syllabus Outline

#	Learning topics
1	<b>Unit 1 – What is the money laundering and terrorist financing risk that must be managed</b> <ul style="list-style-type: none"> <li>• What constitutes money laundering?</li> <li>• How and why is money laundered?</li> <li>• Limitations of the staged interpretation of money laundering</li> <li>• What is terrorist financing?</li> <li>• Types of sanction and how they are implemented</li> <li>• What is proliferation finance?</li> </ul>
2	<b>Unit 2 – The International Bodies and Standard Setter</b> <ul style="list-style-type: none"> <li>• Rules of international bodies that combat money laundering and terrorist financing</li> <li>• International initiatives to counter money laundering and terrorist financing</li> <li>• Link between money laundering and terrorist financing standards and transparency of beneficial ownership</li> </ul>
3	<b>Unit 3 – National Legal and Regulatory Framework</b> <ul style="list-style-type: none"> <li>• Legal and regulatory framework preventive measures</li> <li>• Nature of primary and secondary legislation and how these fit into the national frameworks</li> <li>• Domestic and international cooperation</li> <li>• Regulator’s approach to the prevention of financial crime</li> </ul>
4	<b>Unit 4 – Taking an anti-money laundering risk-based approach and managing the risk</b> <ul style="list-style-type: none"> <li>• Risk-based approach to anti money laundering and the counter financing of terrorism</li> <li>• Purpose of a robust governance structure in money laundering prevention</li> <li>• Money laundering reporting officer difficulties and how to overcome these challenges</li> </ul>
5	<b>Unit 5 – Initial and Ongoing Customer Due Diligence</b> <ul style="list-style-type: none"> <li>• What is Customer Due Diligence (CDD)?</li> <li>• Specific CDD requirements such as enhanced due diligence</li> <li>• CDD journey in a client life cycle</li> <li>• Effectiveness of CDD processes</li> <li>• Practicalities and challenges of applying a risk-based approach to CDD</li> </ul>
6	<b>Unit 6 – Monitoring Activity and Transaction</b> <ul style="list-style-type: none"> <li>• Regulatory obligations and guidelines relating to transaction and activity monitoring</li> <li>• Key risks relating to transaction monitoring and filtering activities</li> <li>• Control standards for an effective transaction monitoring framework</li> <li>• Requirements for sanctions transaction screening</li> </ul>
7	<b>Unit 7 – Recognising and Reporting Suspicion</b> <ul style="list-style-type: none"> <li>• The legal obligation to report</li> <li>• What constitutes knowledge, suspicion, and reasonable grounds to suspect</li> <li>• Designing an effective internal reporting system</li> <li>• The MLRO evaluation process</li> <li>• Reporting of suspicious activity report to law enforcement</li> </ul>
8	<b>Unit 8 – The Vulnerability of Specific Products and Services</b> <ul style="list-style-type: none"> <li>• Vulnerabilities that financial institutions have through their range of products and services</li> <li>• Risk assesses the products and services of your own organisation</li> <li>• Different money laundering typologies associated with these rapidly developing sectors</li> <li>• Banking sector</li> <li>• Insurance sector</li> <li>• Capital Markets and Investment</li> <li>• Licensed money changers</li> </ul>