



APPENDIX 3

CPD Declaration for Year 20XX

Name: Member No.:

Please select ONE option only.

- I have complied with the CPD requirements as set out in the CPD Regulations for the year 20XX. I have completed an annual minimum of 35 hours of CPD, including 20 hours of structured CPD of which at least 10 hours are in areas directly related to banking and 5 hours in ethics.
- I have complied with the CPD requirements as set out in the CPD Regulations in respect of Members who are Dual Membership Holders for the year 20XX. I have completed an annual minimum of 38 hours of CPD in areas directly related to banking or finance, including at least 20 hours of structured CPD in the form of courses conducted or recognised by AICB, FMAM, SIDC, ABS, BNM or other professional bodies or organisation and 5 hours of structured CPD in ethics.
- I have complied with the CPD requirements as set out in the CPD Regulations in respect of Members who do not hold any professional designation for the biennium 20XX – 20XY. I have completed a minimum of 5 hours of structured CPD in ethics during the biennium.
- I claim exemption from the CPD requirements for the year 20XX due to (please select one of the following):
 - Retired from employment and business activity and is above 60 years of age
 - Prolonged illness or disability
 - Onerous caring duties for a close family member
 - Maternity leave
 - Unemployment
 - Career break
 - Other, please state the circumstances _____

My application for exemption from the CPD requirements has been approved: Yes No

- I have not been able to meet the CPD requirements for 20XX. I understand that CPD is a requirement for my continuing membership of the Institute and outlined below are the reasons I have not met the CPD requirements. I also understand that I will be contacted by the Institute to enable rectification of the matter.

Declaration

I Membership No.

hereby declare that the information contained in this form is true and correct.